

**EXECUTIVE SEARCH COMMITTEE MEETING**  
**Thursday, February 13, 2025 – 3:00 PM**  
**Virtual Only**  
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**AGENDA**

- I. Call to Order and Approval of Agenda (*Committee Action*)**
- II. Acceptance of Minutes (January 13, 2025) (*Committee Action*)**
- III. Executive Recruitment RFP<sup>1</sup> (*Committee Action*)**
- IV. Adjournment**

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<sup>1</sup> Executive Session pursuant to N.D.C.C. 44-04-19.2(6) and 54-44.4-10(2) to sequester competitors during a competitive bidding process and to receive and discuss exempt proposal procurement information during a competitive bidding process.

**STATE INVESTMENT BOARD  
EXECUTIVE SEARCH COMMITTEE  
MINUTES OF THE JANUARY 13, 2025, SPECIAL MEETING (VIRTUAL)**

**MEMBERS PRESENT:** Dr. Rob Lech, TFFR Board, Chair  
Thomas Beadle, State Treasurer, Vice Chair  
Pete Jahner, External Representative

**STAFF PRESENT:** Missy Kopp, Exec Assistant  
Sarah Mudder, Communications/Outreach Dir.  
Emmalee Riegler, Procurement/Records Coord.  
Sara Seiler, Supervisor of Internal Audit

**GUESTS PRESENT:** Chad Keech, State Procurement  
Members of the public

**CALL TO ORDER:**

Dr. Lech called the State Investment Board (SIB) Executive Search Committee meeting to order at 1:03 p.m. on Monday, January 13, 2025. The meeting was held virtually.

**AGENDA:**

The agenda was considered for the January 13, 2025, meeting.

**IT WAS MOVED BY MR. JAHNER AND SECONDED BY TREASURER BEADLE AND CARRIED BY A VOICE VOTE TO APPROVE THE AGENDA FOR THE JANUARY 13, 2025, MEETING AS DISTRIBUTED.**

**AYES: TREASURER BEADLE, MR. JAHNER, AND DR. LECH  
NAYS: NONE  
MOTION CARRIED**

**MINUTES:**

The minutes were considered for the January 2, 2025, meeting.

**IT WAS MOVED BY TREASURER BEADLE AND SECONDED BY MR. JAHNER AND CARRIED BY A VOICE VOTE TO ACCEPT THE JANUARY 2, 2025, MINUTES AS DISTRIBUTED.**

**AYES: TREASURER BEADLE, MR. JAHNER, AND DR. LECH  
NAYS: NONE  
MOTION CARRIED**

**EXECUTIVE RECRUITMENT REQUEST FOR PROPOSAL (RFP):**

Ms. Seiler provided an overview of the Executive Recruitment RFP including the schedule, scope of work, deliverables, qualifications, and evaluation criteria. The Committee discussed the process for interviewing finalists. The Committee will meet in February to decide how that process will be completed.

**IT WAS MOVED BY TREASURER BEADLE AND SECONDED BY MR. JAHNER AND CARRIED BY A ROLL CALL VOTE TO APPROVE THE EXECUTIVE RECRUITMENT RFP AS PRESENTED.**

**AYES: MR. JAHNER, TREASURER BEADLE, AND DR. LECH  
NAYS: NONE  
MOTION CARRIED**

**NEXT MEETING:**

The Committee and staff discussed the timeline for reviewing and scoring RFP submissions.

**OTHER:**

With no further business to come before the Executive Search Committee, Dr. Lech adjourned the meeting at 1:20 p.m.

Prepared by:

Missy Kopp, Assistant to the Board

Confidential information will be sent directly to committee members.